

Mayor Kilpatrick called the Agenda Meeting to order at 7:32 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, September 27, 2021 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Conti, Dalina, Enriquez, Maher, Novak, Roberts

Absent: None

Others Present: Mayor Victoria Kilpatrick
 Daniel Frankel, Business Administrator
 Denise Biancamano, C.F.O./Treasurer
 Jessica Morelos, Municipal Clerk
 Michael DuPont, Borough Attorney
 Jay Cornell, P.E., Borough Engineer
 Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the October 12, 2021 meeting.

ORDINANCE #544-21
AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 2 OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO AMEND
SECTION 2-31.6 AND SECTION 2-31.7
REGARDING REMOVAL OF TREES
 (Public Works Committee – Co. Dalina – Public Hearing 10-12-21)

- **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received and Filed:

- 1) Municipal Clerk’s monthly report for the month of August, 2021.
- 2) CFO’s Investment Activity report for the month of August, 2021.

- Seconded by Councilman Enriquez.

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **St. Stanislaus Kostka Church** to conduct an On-Premise 50/50 and On-Premise Draw on October 16, 2021(RA:2390; RA:2391).
- 2) **PTO Sayreville Middle School** to conduct an On-Premise (Tricky Tray) Draw and On-Premise 50/50 on October 22, 2021 (RA:2392; RA:2393).

-B1-2)Approved.

C) Notice of public hearings received from the following:

- 1) NJ Transit public hearing notice received for Sr. Citizen & Disabled Residents Transportation Assistance Program Hearings (notice posted on Bulletin Bd).

- Receive & File.

D) **Authorization for the Tax Collector** to refund taxes due to 100%
Disabled Veteran Tax Exemption:

- 1) Refund 2019, 2020 and 2021 taxes in the amount of \$15,554.17 and cancel all subsequently billed taxes, covering 74 Washington Road, Block 63, Lot 26.
- 2) Refund 2019, 2020 and 2021 taxes in the amount of \$20,082.94 and cancel all subsequently billed taxes, covering 53 Nickel Avenue, Block 67, Lot 87.
- 3) Refund 2020 and 2021 taxes in the amount of \$6,143.27 and Cancel all subsequently billed taxes, covering 15 Roma Street, Block 71, Lot 13.

-D1-3) Approved/Resolutions.

E) Committee Reports:

- 1) Looking forward to Centennial Day activities.
- 2) Questioned the Notice for Cingular wireless if it was going to be a tower.
Borough Engineer Cornell responded that there's an existing tower behind the Knights of Columbus and the antennae is being replaced.
- 3) Questioned that Pure be included in an area in need of redevelopment. Business Administrator Frankel responded that the business has been closed and they are looking to put a self-storage company there.
- 4) Received a call from previous mayor to allow St. Stan's use the borough stage. The council had no objections.

➤ **PLANNING & ZONING – Councilwoman Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report for the month of August, 2021.
- 2) Fire Prevention report for the month of August, 2021.
- 3) Zoning & Code Enforcement report for the month of August, 2021.

- Seconded by Councilman Enriquez.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing held before the Sayreville Zoning Board Of Adjustment on September 22, 2021 from New Cingular Wireless PCS, LLC for variance and site plan approval to install a Telecommunications facility on an existing monopole at 775 Washington Road, Block 254, Lot 1.03

- Seconded by Councilman Enriquez.

C) Application for **Temporary Trailer License** received from Sayreville Shopping Plaza LLC to place one (1) Construction Office Trailer on Block 368.07, Lot 2, 2909 Washington Road.

- Approved/Resolution.

D) Committee Reports:

- 1) Questioned the status of the ordinance for weight limits on Kendall and Creamer Drive.
Business Administrator responded that he's still waiting to hear back from Sgt. Braile
Mayor stated that there should already be weight restrictions on Kendall Drive.
- 2) Soup Kitchen 411 and NJ Feeds is coming back.
- 3) Thanked Elyse Barone, High School ROTC, Scouts and Public Works for the cleanup at Kennedy Park.

➤ **PUBLIC SAFETY – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of August, 2021.

- 2) Board of Health Registrar and County reports for the month of August, 2021.
- 3) Police Department report for the month of August, 2021.

- Seconded by Councilman Enriquez.

- B) Letter of retirement as a firefighter was received from Michael Dandorph from Sayreville Engine Co. No. 1.

- Receive & File

- C) Letter of resignation as a firefighter was received from Christopher Kaiser from President Park Fire Co. No. 1.

- Receive & File

- D) Application for **membership as a** Firefighter received from the following:

- 1) Nicholas Napolitano accepted by Morgan Hose & Chemical Co. No. 1 at their August 5, 2021 meeting.
- 2) Ryan Zsorey accepted by President Park Fire Co. No. 1 at their July 6, 2021 meeting.

- D1-2) Approved.

- E) Committee Reports:

- 1) Thanked everyone for the cleanup at Kennedy Park.
- 2) Looking forward to Centennial Day.
- 3) Thanked the Public Works Dept. for helping out South Amboy with the Festival.
- 4) Thanked Sgt. Braile for working out the traffic on Washington Road near the schools.

➤ **RECREATION – Councilman Enriquez**

- A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of August, 2021.

- Seconded by Councilman Dalina.

- B) Applications for Special Event received from the following:

- 1) St. Stan's Church to hold a Car Show on their grounds on October 16, 2021 from 12pm-6pm.
- 2) Broadway Tattoo Lounge to hold a Grand Opening at their New location in the parking lot of 2047 Route 35 South on October 9, 2021 at 1:00PM.
- 3) Suburban Youth Soccer League NJ to hold a soccer tournament on October 30, 2021 from 9am-8pm at the Jerry Ust Recreational Complex.

- B1-3) Approved.

- C) Committee Reports:

- 1) Reported on various recreation events.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Novak**

- A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of August, 2021.
- 2) Office on Aging Supervisor's report for the month of August, 2021.

- Seconded by Councilman Dalina.

- B) Committee Reports:

- 1) Water main break on Elacqua and Driftwood.
- 2) Looking forward to Centennial Day.

➤ **PUBLIC WORKS – Council President Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of August, 2021.

- Seconded by Councilwoman Novak.

B) Committee Reports:

- 1) Looking forward to Centennial Day.

➤ **MAYOR – Victoria Kilpatrick**

- 1) Thanked everyone for working on Centennial Day.
- 2) Thanked Parlin Pharmacy for bringing vaccinations, COVID testing and flu shots to the town.
- 3) Requested that meetings have a hybrid option.
- 4) Received a request from high school coaches about placing Bomber Country flags on Washington Road or Ernston Road.

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- 1) Authorization to execute a Discharge of Mortgage for property located at 3 Cambridge Drive.

- Resolution.

- 2) Authorization to award a non-fair and open contract to TK1 Solutions LLC for network and proprietary applications maintenance in an amount not to exceed \$51,975.00.

- Resolution.

- 3) Authorizing the submission of a grant application to the New Jersey Department of Transportation for the Safe Routes to School Program for the "Sayreville School Transportation Safety Project."

- Resolution.

- 4) Authorization to execute a Memorandum of Agreement between the Borough of Sayreville and PBA Local #98 (Patrolmen).

- Resolution.

- 5) Authorization to amend the Employee Handbook to add Policy #1.27 Time Management.

- Resolution.

- 6) Authorization for the Communications Director to paid up to \$1,000 per month for up to three months to finish the borough website design.

- Approved.

- Planning & Zoning

- 1) Resolution received from SERA requesting the Borough to explore whether the real property located at 1970 Route 35, Block 425, Lot 202, commonly known as Club Pure, may be an appropriate area for designation as a redevelopment area.

- Resolution.

- Public Safety

- 1) Discussion on Police Communication Operators.
Business Administrator stated the Police Dept. would like at 10th Communications Operator due to having trouble getting per diem operators. Further discussion ensued.
Council requested a cost analysis.

- 2) Authorization to scrap the following un-useable vehicles and equipment:
 - a) 2005 Crown Victoria VIN#2FAHP71WX5X109669

- b) 2008 Crown Victoria VIN#2FAFP71V08155160
- c) 2005 Crown Victoria VIN#2FAHP71W05X109664
- d) 2003 Crown Victoria VIN#2FAFP71W23X112909
- e) 2003 Crown Victoria VIN#2FAFP71W93X112907
- f) 2003 Crown Victoria VIN#2FAFP71WX3X112916
- g) 2008 Crown Victoria VIN#2FAFP71V28X155161

- Resolution.

- Public Works

- 1) Award contract for Senior Center Windows (bids are being received on September 28th and if all in order would like to award the contract at the next meeting).

- Resolution.

- 2) Authorization to purchase the following vehicles from Hunter Truck through Sourcewell Contract 0609-20-PMC:
 - One (1) 2023 Peterbilt 520 Tandem Automated Truck in an amount not to exceed \$325,357.29.
 - Two (2) 2022 Peterbilt 365 Rear Loaders in an amount not to exceed \$487,932.00. The price includes trade in value of 2006 Volvos VIN #4VSKC9GG86N426148 and #4VSKC9GG77N452421.
 - One (1) 2023 Peterbilt 548 Dump Truck in an amount not to exceed \$163,040.00. The price includes the trade in value of 2002 GMC Dump Truck VIN #1GDP7H1C92J515931.
 - One (1) 2023 Peterbilt 348 Cab & Chassis in an amount not to exceed \$147,470.00. The price includes the trade in value of 2006 GMC Cab & Chassis VIN #1GDS8C1396F426685.

- Resolution.

- 3) Authorization to purchase one (1) Ford F-450 from Winner Ford through NJ State Contract T2102/A88215 in an amount not to exceed \$66,870.00.

- Resolution.

- Recreation

- Water & Sewer

- **C.F.O. - Denise Biancamano - NONE**

- **BOROUGH ENGINEER - Jay Cornell**

- 1) 2019 Roadway Paving and Reconstruction Project – Phase I (Improvements to Oakwood Drive and Scheid Drive) – Closeout of contract and Change Order (Verbal Report).

- Resolution.

- **BOROUGH ATTORNEY - Michael DuPont - None**

Mayor stated that approximately 13 roads that are left with the PSE&G project.

- **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those appearing were:

- Taylor Bernofsky, 71 Pulaski Avenue
Ms. Bernofsky commented on the need for hybrid meetings and it shouldn't cost that much to do.

No further appearances.

SEPTEMBER 27, 2021
AGENDA MEETING

Council President Dalina made a motion to close the Public Portion. Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Council President Dalina made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

Time: 8:12 P.M.

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____